

Summer School Timesheet

Employee Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date	Time In	Time Out	Total Daily Hours	Notes/Description

Week One Total Hours

Date	Time In	Time Out	Total Daily Hours	Notes

Week Two Total Hours

**TOTAL HOURS**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

S.S. Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title I Code: \_\_\_\_\_

Hourly Rate: \_\_\_\_\_

Date Paid: \_\_\_\_\_